

**REGULAR WEEKLY SESSION-----ROANOKE CITY COUNCIL**

**December 17, 2001**

**2:00 p.m.**

**The Council of the City of Roanoke met in regular session on Monday, December 17, 2001, at 2:00, the regular meeting hour, in the City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, Virginia, with Mayor Ralph K. Smith presiding, pursuant to Chapter 2, Administration, Article II, City Council, Section 2-15, Rules of Procedure, Rule 1, Regular Meetings, Code of the City of Roanoke (1979), as amended.**

**PRESENT: Council Members W. Alvin Hudson, Jr., C. Nelson Harris, William D. Bestpitch, William White, Sr., William H. Carder, Linda F. Wyatt and Mayor Ralph K. Smith-----7.**

**ABSENT: None-----0.**

**OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; James D. Grisso, Director of Finance; and Mary F. Parker, City Clerk.**

**The meeting was opened with a prayer by The Reverend Dr. James W. Austin, Senior Pastor, First Baptist Church.**

**The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Ralph K. Smith.**

**ACTS OF ACKNOWLEDGEMENT-DOWNTOWN ROANOKE, INCORPORATED: Inasmuch as R. Matthew Kennell, President, Downtown Roanoke, Inc., will resign his position, effective December 21, 2001, Mr. Hudson offered the following resolution expressing appreciation for his service since May, 1994.**

**(#35684-121701) A RESOLUTION paying tribute to R. Matthew Kennell upon his resignation as President of Downtown Roanoke, Inc., effective December 21, 2001, and expressing to him the appreciation of this City and its people for his exemplary service.**

**(For full text of Resolution, see Resolution Book No. 65, page 318.)**

Mr. Hudson moved the adoption of Resolution No. 35684-121701. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

The Mayor presented a ceremonial copy of the above referenced measure and a gold star paper weight to Mr. Kennell.

**PROCLAMATIONS:** : The Mayor presented a proclamation declaring Saturday, December 8, 2001, as Roanoke Allstars - 1951 Santa Claus Bowl Reunion Day in the City of Roanoke.

Dean Price representing the Roanoke All-Stars-1951 National Midget Football Champions, offered to work with the City in connection with the donation and display of trophies and wearing apparel from the 1951 championship game.

#### CONSENT AGENDA

The Mayor advised that all matters listed under the Consent Agenda were considered to be routine by the Members of Council and would be enacted by one motion in the form, or forms, listed on the Consent Agenda, and if discussion was desired, that item would be removed from the Consent Agenda and considered separately. He advised that there were three requests for Closed Session.

**MINUTES:** Minutes of the regular meeting of Council held on Thursday, October 18, 2001, and recessed until Friday, October 19, 2001, were before the body.

(For full text, see Minutes on file in the City Clerk's Office.)

Mr. White moved that the reading of the Minutes be dispensed with and that the Minutes be approved as recorded. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

**COMMITTEES-COUNCIL:** A communication from Mayor Ralph K. Smith requesting that Council convene in a Closed Meeting to discuss personnel matters relating to vacancies on various authorities, boards, commissions and committees appointed by the Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended, was before the body.

Mr. White moved that Council concur in the request of the Mayor to convene in a Closed Meeting to discuss personnel matters relating to vacancies on various authorities, boards, commissions and committees appointed by the Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. The motion was seconded by Mr. Carder and adopted by the following vote:

**AYES:** Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

**NAYS:** None-----0.

**COMMITTEES-COUNCIL:** A communication from Mayor Ralph K. Smith requesting that Council convene in a Closed Meeting to discuss a personnel matter, specifically to conduct an interview for an appointment to the Industrial Development Authority of the City of Roanoke, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended, was before the body.

Mr. White moved that Council concur in the request of the Mayor to convene in a Closed Meeting to discuss a personnel matter, specifically to conduct an interview for an appointment to the Industrial Development Authority of the City of Roanoke, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. The motion was seconded by Mr. Carder and adopted by the following vote:

**AYES:** Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

**NAYS:** None-----0.

**DIRECTOR OF FINANCE-COMMITTEES-COUNCIL:** A communication from Council Member C. Nelson Harris, Chair, Roanoke City Council Personnel Committee, requesting that Council convene in a Closed Meeting to discuss appointment of a new Director of Finance, pursuant to Section 2. 2-3711 (A)(1), Code of Virginia (1950), as amended, was before the body.

Mr. White moved that Council concur in the request of Council Member Harris to convene in a Closed Meeting to discuss appointment of a new Director of Finance, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

**MUNICIPAL AUDITOR-COMMITTEES-AUDIT COMMITTEE:** Minutes of a meeting of the Audit Committee which was held on Monday, December 3, 2001, were before the body.

The following items were considered by the Audit Committee:

**FINANCIAL AUDITS:**

KPMG June 30, 2001 Reports:

City of Roanoke Letter of Recommendations on Procedures and Controls

City of Roanoke Report to the Audit Committee

City of Roanoke Pension Plan Letter to the Pension Committee

City of Roanoke Independent Accountant's Report on Applying Agreed-Upon Procedures

**PERFORMANCE AUDITS:**

Fire-EMS-Fuel Management

Information Center

Facilities Management

Fleet Management

Police Department D.A.R.E. Account

School Board Engagement Letter

School Board Annual Audit Plan for FY2002

Update on City's Audit Plan

Briefing on Audit Department's Website

Mr. White moved that the Minutes be received and filed. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

**NAYS: None-----0.**

**BUSES-MUNICIPAL AUDITOR-AUDIT COMMITTEE:** Minutes of a meeting of the Greater Roanoke Transit Company Audit Committee which was held on Monday, December 3, 2001, were before the body.

The following items were considered by the Greater Roanoke Transit Company Audit Committee:

**FINANCIAL AUDITS - KPMG Reports:**

**GRTC - Transit Operation Financial Statements - 6/30/01 and 2000**

**GRTC - Report to Board of Directors - 6/30/01**

**Southwestern Virginia Transit Management Company, Inc. Retirement Plan Financial Statements and Schedules - 12/31/00 and 1999**

**Southwestern Virginia Transit Management Co., Inc. Retirement Plan - Letter to Pension Committee - 12/31/00**

Mr. White moved that the Minutes be received and filed. The motion was seconded by Mr. Carder and adopted by the following vote:

**AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.**

**NAYS: None-----0.**

**DIRECTOR OF FINANCE-COMMITTEES-HOTEL ROANOKE CONFERENCE CENTER:** A communication from James D. Grisso, Director of Finance, tendering his resignation as a Commissioner of the Hotel Roanoke Conference Center Commission, effective January 31, 2002, was before the body.

Mr. White moved that the communication be received and filed and that the resignation be accepted. The motion was seconded by Mr. Carder and adopted by the following vote:

**AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.**

**NAYS: None-----0.**

**COMMITTEES-LIBRARIES:** A communication from the City Clerk advising of the resignation of Eugene Wirt, Jr., as a member of the Roanoke Public Library Board, effective immediately, was before the body.

Mr. White moved that the communication be received and filed, and that the

resignation be accepted. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

ELECTIONS: A communication from Gilbert E. Butler, Jr., Secretary, Roanoke City Electoral Board, transmitting a certified copy of the following Abstracts of Votes cast in the General Election held in the City of Roanoke on November 6, 2001, was before the Council:

ABSTRACT OF VOTES

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

GOVERNOR

NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
<u>MARK L. EARLEY (R)</u> .....	<u>9,147</u>
<u>MARK R. WARNER (D)</u> .....	<u>15,348</u>
<u>WILLIAM B. REDPATH (L)</u> .....	<u>204</u>
.....	.....
.....	.....
Total Write-in Votes [SEE WRITE-INS CERTIFICATION] .....	<u>0</u>
-	
Total Number Of Overvotes For Office .....	<u>0</u>
-	
Total Number of Undervotes For Office .....	<u>175</u>

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary

S/ Gilbert E. Butler, Jr., Secretary, Electoral Board



**ABSTRACT OF VOTES**

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

**LIEUTENANT GOVERNOR**

<b>NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT</b>	<b>TOTAL VOTES RECEIVED (IN FIGURES)</b>
<u>JAY K. KATZEN</u> (R) .....	<u>9,154</u>
<u>TIMOTHY M. KAINE</u> (D) .....	<u>14,328</u>
<u>GARY A. REAMS</u> (L) .....	<u>383</u>
_____	
_____	
<b>Total Write-in Votes [SEE WRITE-INS CERTIFICATION] .....</b>	<b><u>0</u></b>
<b>Total Number Of Overvotes For Office .....</b>	<b><u>0</u></b>
<b>Total Number of Undervotes For Office .....</b>	<b><u>1,009</u></b>
_____	

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)	<u>S/ Carl T. Tinsley</u> , Chairman
	<u>S/ Frances V. Garland</u> , Vice Chairman
	<u>S/ Gilbert E. Butler, Jr.</u> , Secretary
	<u>S/ Gilbert E. Butler, Jr.</u> , Secretary, Electoral Board

ABSTRACT OF VOTES

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

ATTORNEY GENERAL

NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
<u>JERRY W. KILGORE (R)</u> .....	<u>12,673</u>
-	
<u>A. DONALD McEACHIN (D)</u> .....	<u>11,328</u>
_____	_____
_____	_____
Total Write-in Votes [SEE WRITE-INS CERTIFICATION] .....	<u>4</u>
Total Number Of Overvotes For Office .....	<u>0</u>
_____	
Total Number of Undervotes For Office .....	<u>869</u>
_____	

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

WRITE-INS CERTIFICATION

ROANOKE  
COUNTY                      x CITY

X General

Special Election

Attorney General  
OFFICE TITLE

November 6, 2001

Page 1 of 1

DISTRICT NAME OR NUMBER, IF APPLICABLE

WRITE-INS - SUMMARY

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

1. Invalid Write-Ins ..... 3

ENTER TOTAL INVALID

2. Valid Write-Ins ..... 1

ENTER TOTAL VALID

3. Total Write-Ins ..... 4

[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES  
ON ABSTRACT FOR THIS OFFICE.]

ADD LINES 1 AND 2

VALID WRITE-INS - DETAIL

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON  
CONSTRUCTION PAGES, AS NEEDED. ALL VALID WRITE-INS  
WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON  
LINE 2 ABOVE.

TOTAL VOTES  
RECEIVED  
(In Figures)

John Edwards ..... 1  
.....  
.....  
.....  
.....

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

**ABSTRACT OF VOTES**

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

**MEMBER  
HOUSE OF DELEGATES  
11<sup>TH</sup>  
ENTER DISTRICT NUMBER**

<b>NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT</b>	<b>TOTAL VOTES RECEIVED (IN FIGURES)</b>
<u>Clifton A. "Chip" Woodrum</u> .....	<u>9,139</u>
.....	.....
-	
.....	.....
-	
.....	.....
-	
<b>Total Write-in Votes [SEE WRITE-INS CERTIFICATION] .....</b>	<b><u>4</u></b>
<b>Total Number Of Overvotes For Office .....</b>	<b><u>0</u></b>
<b>Total Number of Undervotes For Office .....</b>	<b><u>4,923</u></b>

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board



WRITE-INS CERTIFICATION

ROANOKE  
COUNTY                      x CITY

X General

Special Election

Member House of Delegates  
OFFICE TITLE

November 6, 2001

11th  
DISTRICT NAME OR NUMBER, IF APPLICABLE

Page 1 of 1

WRITE-INS - SUMMARY

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

1. Invalid Write-Ins .....	<u>4</u>
	ENTER TOTAL INVALID
2. Valid Write-Ins .....	<u>0</u>
	ENTER TOTAL VALID
3. Total Write-Ins .....	<u>4</u>

[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES      ADD LINES 1 AND 2  
ON ABSTRACT FOR THIS OFFICE.]

VALID WRITE-INS - DETAIL

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON  
CONSTRUCTION PAGES, AS NEEDED. ALL VALID WRITE-INS  
WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON  
LINE 2 ABOVE.

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

S/ Carl T. Tinsley, Chairman

(Seal)

S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

**ABSTRACT OF VOTES**

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

**MEMBER  
HOUSE OF DELEGATES**

17<sup>th</sup>  
**ENTER DISTRICT NUMBER**

<b>NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT</b>	<b>TOTAL VOTES RECEIVED (IN FIGURES)</b>
---	--

<u>A. Victor Thomas</u> .....	<u>7,345</u>
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.....	_____
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.....	_____
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.....	_____
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Total Write-in Votes [SEE WRITE-INS CERTIFICATION] ..... 1

Total Number Of Overvotes For Office ..... 0

Total Number of Undervotes For Office ..... 3,462

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board





WRITE-INS CERTIFICATION

ROANOKE  
COUNTY                      x CITY

X General

Special Election

Attorney General  
OFFICE TITLE

November 6, 2001

Page 1 of 1

DISTRICT NAME OR NUMBER, IF APPLICABLE

WRITE-INS - SUMMARY

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

1. Invalid Write-Ins .....	<u>3</u>
	ENTER TOTAL INVALID
2. Valid Write-Ins .....	<u>1</u>
	ENTER TOTAL VALID
3. Total Write-Ins .....	<u>4</u>

[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES    ADD LINES 1 AND 2  
ON ABSTRACT FOR THIS OFFICE.]

VALID WRITE-INS - DETAIL

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON    TOTAL VOTES  
CONSTRUCTION PAGES, AS NEEDED. ALL VALID WRITE-INS    RECEIVED  
WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON    [IN FIGURES]  
LINE 2 ABOVE.

<u>John Edwards</u> .....	<u>1</u>
.....	
.....	
.....	
.....	
.....	

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

S/ Carl T. Tinsley, Chairman

(Seal)

S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

WRITE-INS CERTIFICATION

ROANOKE  
COUNTY                      x CITY

X General

Special Election

Member House of Delegates  
OFFICE TITLE

November 6, 2001

17th  
DISTRICT NAME OR NUMBER, IF APPLICABLE

Page 1 of 1

WRITE-INS - SUMMARY

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

1. Invalid Write-Ins .....	<u>1</u>
	ENTER TOTAL INVALID
2. Valid Write-Ins .....	<u>0</u>
	ENTER TOTAL VALID
3. Total Write-Ins .....	<u>1</u>
[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES      ADD LINES 1 AND 2 ON ABSTRACT FOR THIS OFFICE.]	

VALID WRITE-INS - DETAIL

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON CONSTRUCTION PAGES, AS NEEDED. ALL VALID WRITE-INS WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON LINE 2 ABOVE.

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

**A copy teste:**

**(Seal)**

<u>S/ Carl T. Tinsley</u>	, Chairman
<u>S/ Frances V. Garland</u>	, Vice Chairman
<u>S/ Gilbert E. Butler, Jr.</u>	, Secretary
<u>S/ Gilbert E. Butler, Jr.</u>	, Secretary, Electoral Board

**ABSTRACT OF VOTES**

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

**COMMONWEALTH'S ATTORNEY**

NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
<u>Donald S. Caldwell</u> .....	_____
<u>18,349</u>	
_____ .....	_____
_____	
_____ .....	_____
_____	
_____ .....	_____
_____	
Total Write-in Votes [SEE WRITE-INS CERTIFICATION] .....	<u>3</u>
Total Number Of Overvotes For Office .....	<u>0</u>
Total Number of Undervotes For Office .....	<u>6,522</u>

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election and do, therefore, determine and declare that the following person has received the greatest number of votes cast for the above office in said election:

Donald S. Caldwell

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

WRITE-INS CERTIFICATION

ROANOKE  
COUNTY                      x CITY

X General

Special Election

Commonwealth's Attorney  
OFFICE TITLE

November 6, 2001

Page 1 of 1

DISTRICT NAME OR NUMBER, IF APPLICABLE

WRITE-INS - SUMMARY

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

1. Invalid Write-Ins .....	<u>3</u>
	ENTER TOTAL INVALID
2. Valid Write-Ins .....	<u>0</u>
	ENTER TOTAL VALID
3. Total Write-Ins .....	<u>3</u>
[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES ON ABSTRACT FOR THIS OFFICE.]	ADD LINES 1 AND 2

VALID WRITE-INS - DETAIL

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON CONSTRUCTION PAGES, AS NEEDED. ALL VALID WRITE-INS WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON LINE 2 ABOVE.

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary

S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

**ABSTRACT OF VOTES**

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

**SHERIFF**

NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
<u>Octavia L. Johnson</u> .....	<u>9,278</u>
-	
<u>George M. McMillan</u> .....	<u>13,857</u>
.....	
.....	
.....	
Total Write-in Votes [SEE WRITE-INS CERTIFICATION] .....	<u>0</u>
Total Number Of Overvotes For Office .....	<u>0</u>
Total Number of Undervotes For Office .....	<u>1,739</u>

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election and do, therefore, determine and declare that the following person has received the greatest number of votes cast for the above office in said election:

George M. McMillan

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary

S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

**ABSTRACT OF VOTES**

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

**COMMISSIONER OF REVENUE**

NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
<u>J. Patrick H. Green</u> .....	<u>7,762</u>
<u>Sherman A. Holland</u> .....	<u>14,325</u>
.....	
.....	
.....	
Total Write-in Votes [SEE WRITE-INS CERTIFICATION] .....	<u>1</u>
Total Number Of Overvotes For Office .....	<u>0</u>
Total Number of Undervotes For Office .....	<u>2,786</u>

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election and do, therefore, determine and declare that the following person has received the greatest number of votes cast for the above office in said election:

Sherman A. Holland

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board



WRITE-INS CERTIFICATION

ROANOKE  
COUNTY                      x CITY

X General

Special Election

Commissioner of Revenue  
OFFICE TITLE

November 6, 2001

Page 1 of 1

DISTRICT NAME OR NUMBER, IF APPLICABLE

WRITE-INS - SUMMARY

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

1. Invalid Write-Ins .....	<u>1</u>
	ENTER TOTAL INVALID
2. Valid Write-Ins .....	<u>0</u>
	ENTER TOTAL VALID
3. Total Write-Ins .....	<u>1</u>
[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES ON ABSTRACT FOR THIS OFFICE.]	ADD LINES 1 AND 2

VALID WRITE-INS - DETAIL

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON CONSTRUCTION PAGES, AS NEEDED. ALL VALID WRITE-INS WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON LINE 2 ABOVE.

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

<u>S/ Carl T. Tinsley</u>	, Chairman
<u>S/ Frances V. Garland</u>	, Vice Chairman
<u>S/ Gilbert E. Butler, Jr.</u>	, Secretary
<u>S/ Gilbert E. Butler, Jr.</u>	, Secretary, Electoral Board

**ABSTRACT OF VOTES**

cast in the City of Roanoke, Virginia,  
at the November 6, 2001 General Election, for:

**TREASURER**

<b>NAMES OF CANDIDATES WITH PARTY ID AS SHOWN ON BALLOT</b>	<b>TOTAL VOTES RECEIVED (IN FIGURES)</b>
<u>David C. Anderson</u> .....	<u>19,758</u>
.....	_____
.....	_____
.....	_____
Total Write-in Votes [SEE WRITE-INS CERTIFICATION] .....	<u>4</u>
Total Number Of Overvotes For Office .....	<u>0</u>
Total Number of Undervotes For Office .....	<u>5,112</u>

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that the above is a true and correct Abstract of Votes cast at said election and do, therefore, determine and declare that the following person has received the greatest number of votes cast for the above office in said election:

David C. Anderson

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

WRITE-INS CERTIFICATION

ROANOKE  
COUNTY                      x CITY

X General

Special Election

Treasurer  
OFFICE TITLE

November 6, 2001

Page 1 of 1

DISTRICT NAME OR NUMBER, IF APPLICABLE

WRITE-INS - SUMMARY

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

1. Invalid Write-Ins ..... 3

ENTER TOTAL INVALID

2. Valid Write-Ins ..... 1

ENTER TOTAL VALID

3. Total Write-Ins ..... 4

[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES    ADD LINES 1 AND 2  
ON ABSTRACT FOR THIS OFFICE.]

VALID WRITE-INS - DETAIL

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON CONSTRUCTION PAGES, AS NEEDED. ALL VALID WRITE-INS WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON LINE 2 ABOVE.

TOTAL VOTES  
RECEIVED  
[IN FIGURES]

<u>Frank Smith</u>	.....	<u>1</u>
_____	.....	_____
_____	.....	_____
_____	.....	_____
_____	.....	_____

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2001, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8<sup>th</sup> day of November, 2001.

A copy teste:

(Seal)

S/ Carl T. Tinsley, Chairman  
S/ Frances V. Garland, Vice Chairman  
S/ Gilbert E. Butler, Jr., Secretary  
S/ Gilbert E. Butler, Jr., Secretary, Electoral Board

Mr. White moved that the communication be received and filed. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

**ZONING-ROANOKE NEIGHBORHOOD PARTNERSHIP STEERING COMMITTEE-OATHS OF OFFICE-COMMITTEES:** The following reports of qualification were before Council:

Charles W. Hancock, Jr., as a member of the Roanoke Neighborhood Partnership Steering Committee for a term ending November 30, 2002; and

Philip H. Lemon as a member of the Board of Zoning Appeals to fill the unexpired term of J. Clayton Grogan, resigned, ending December 31, 2003.

Mr. White moved that the reports of qualification be received and filed. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

#### REGULAR AGENDA

**PUBLIC HEARINGS:** None.

**PETITIONS AND COMMUNICATIONS:**

**BLUE RIDGE BEHAVIORAL HEALTHCARE-BLUE RIDGE COMMUNITY SERVICES:** William Lee, Chair, Blue Ridge Behavioral Healthcare, presented program highlights for the period July 1, 2000 - June 30, 2001. He advised that in fiscal year 2001, Blue Ridge Behavioral Healthcare staff delivered 316,871 units of service to 10,582 Roanoke residents, at a value of \$11,214,594.00; the City's fiscal year 2001 local tax contribution to agency operations was \$389,708.00, which means that Roanoke City residents received \$28.78 worth of services for each tax dollar allocated to the Community Services Board.



He reviewed the following examples of how Blue Ridge Behavioral Healthcare is working for the City of Roanoke:

**Assessment and Counseling Services provide the single gateway to agency services, crisis response, comprehensive assessment and short-term interventions for all mental disabilities.**

**Child and Family Services provide a continuum of prevention, early intervention, and therapeutic services and support for families with children who are at risk of developing, or who have serious emotional disorders, mental retardation and substance abuse disorders.**

**Community Support Services provide the necessary services and support to consumers with long-term mental disabilities to maximize each individual's potential for independence, improved quality of life and optimum level of functioning.**

**Ms. Wyatt commended Blue Ridge Behavioral Healthcare for addressing the needs of citizens of the Roanoke Valley and responding with compassion and caring. She stated that sometimes it is necessary to look beyond the way things have always been done to the way things should be done in order to do the right thing.**

**Without objection by Council, the Mayor advised that the briefing would be received and filed.**

**ANNUAL REPORTS-DOWNTOWN ROANOKE, INCORPORATED: Don J. Harrison, Chair, Downtown Roanoke, Inc. presented the Annual Report of Downtown Roanoke Inc. He called attention to the following successes during the past year:**

**The relocation of the Downtown Roanoke, Inc. office to its new location on the Roanoke City Market which brings the organization closer to those that it serves on a daily basis.**

**"Big Lick", the new sidewalk cleaning machine.**

**Update of the Outlook Downtown Roanoke Plan which was completed by Urban Design Associates, focusing on development and continuing revitalization of the downtown area.**

**The Norfolk & Western Passenger Station which will be converted to a museum for development.**



**Grand opening of Frankie Rolens Steak House, the Roanoke Higher Education Center, Shaftman Performance Hall, Daily Grind Coffee House, 611 Steak House, Qusinow's, Family Service building, and American Express.**

**Mr. Harrison advised that Downtown Roanoke, Inc., is appreciative of its partnership with the City of Roanoke, renewal of the agreement to manage the Downtown Service District for another five years, and renewal of the contract to manage the Farmers' Market. He expressed appreciation for the approval of the bond issue which will bring about positive events for the City and especially its downtown area, including the amphitheater/stadium and the civic center renovation and expansion project.**

**Without objection by Council, the Mayor advised that the briefing would be received and filed.**

**COMPLAINTS-HOUSING/AUTHORITY: Dr. Jeanette D. Manns, Co-Chair, Washington Park Neighborhood Alliance, introduced Ms. Bessie Bond, representing residents of the Lincoln Terrace community, to present certain concerns.**

**Ms. Bond advised that residents of Lincoln Terrace request the installation of screen doors on their housing units for safety purposes, and clothes lines in their backyards, since housing units do not have washing/drying facilities.**

**Dr. Manns presented copy of a petition signed by approximately 56 residents of Lincoln Terrace in support of installation of screen doors on housing units.**

**Ms. Helen E. Davis, 35 Patton Avenue. N. E., appeared before Council in support of the request of Lincoln Terrace residents. She called attention to a meeting in which officials of the Roanoke Redevelopment and Housing Authority advised that screen doors would not be installed. She stated that there is a trend that certain persons represent Lincoln Terrace residents, however, those persons do not represent all occupants of Lincoln Terrace. She spoke in support of the request for installation of screen doors and windows.**

**Mr. Bestpitch advised that there appears to be a lack of communication between Lincoln Terrace residents and the Roanoke Redevelopment and Housing Authority; whereupon, he enlisted the help of Council Member Harris, Council's liaison to the Roanoke Redevelopment and Housing Authority, to emphasize options regarding the provision of screen doors. He stated that staff of the Housing Authority indicate that it would cost approximately \$45,000.00 to install screen doors on all Lincoln Terrace units; when considering the total budget for improvements at**



**Lincoln Terrace, \$45,000.00 is approximately one-tenth of one per cent of the total cost to be invested in the area, which, in the context of the total project as a whole is a reasonable request on the part of residents.**

**Mr. White advised that if there is a consensus that residents are desirous of having screen doors, he would support their request and ask that the City Manager work with officials of the Roanoke Redevelopment and Housing Authority to identify funds.**

**The City Manager advised that she would confer with the Executive Director of the Roanoke Redevelopment and Housing Authority for a clarification on the intent of the Housing Authority, and funding issues will be addressed.**

**Ms. Wyatt requested that the City Manager also inquire about the installation of clothes lines for housing units.**

**COMMITTEES-ROANOKE NEIGHBORHOOD PARTNERSHIP: Council Member William D. Bestpitch, Council Liaison, Roanoke Neighborhood Partnership Steering Committee, presented a communication advising that since the Neighborhood Partnership is now 21 years old and extensive restructuring has occurred recently within City government, a review of the design, role, and responsibilities of the Steering Committee is in order; the Roanoke Neighborhood Partnership has grown to 26 neighborhood groups and two business associations; three additional neighborhood groups are forming, and greater effort has been placed upon involving youth and the business community; and while the Partnership maintains its tradition of working closely with volunteers, training and developing neighborhood leaders, administering and managing community development grants, and serving as a liaison between neighborhoods and City government, there have been other significant changes which suggest that a review is needed, i.e.:**

**There is a newly created Department of Housing and Neighborhood Services, of which the Neighborhood Partnership is a part. Previously the Partnership was part of the Planning Department and reported to the Director. Greater emphasis is being placed on service delivery to the neighborhoods by all City departments.**

**The Coordinator's role has expanded. Effective August 1, 2001, the Coordinator's internal responsibilities include management of the staff and overall operation of the Citizen's Service Center, administration of the Respond database, and training for City departments on the use of Respond. The City now looks to the**

**Partnership to play a key role in quality assurance.**

**All Partnership staff positions are fully funded by the City. The City has adopted the Partnership as one of its institutions.**

**In summary, Mr. Bestpitch pointed out that the role of the Partnership within City government has changed; the Partnership has an expanded internal customer base represented by various departments within City government who now look to the Partnership for feedback, assistance, and leadership in responding to community issues; at the same time, the demand from the community for training, support, mediation, and advocacy has increased; the primary function of the Steering Committee has been working closely with Partnership staff to cultivate a “partnership” between the City and the community to address these needs; and the question is how best to assist the Steering Committee so that the Partnership remains strong and community needs are met.**

**Mr. Bestpitch moved that Council concur in the appointment of an ad hoc, committee composed of two members of City Council, two members of the City staff, and three members of the current Roanoke Neighborhood Partnership Steering Committee to receive the structure and role of the Roanoke Neighborhood Partnership Steering Committee. The motion was seconded by Mr. Carder.**

**Ms. Evelyn D. Bethel, 35 Patton Avenue, N. E., raised the following questions:**

**Are members of the Roanoke Neighborhood Partnership Steering Committee considered to be employees of the City of Roanoke?**

**If so, would the City’s hiring policy be applicable to those persons?**

**How has the role of the Neighborhood Partnership Coordinator been expanded?**

**Will recommendations of the Study Committee be reported publicly prior to implementation by the City?**

**Mr. Bestpitch requested that the remarks of Ms. Bethel be referred to the City Manager for response.**

**The motion offered by Mr. Bestpitch, seconded by Mr. Carder, was unanimously adopted.**

**REPORTS OF OFFICERS:**

**CITY MANAGER:**

## **BRIEFINGS:**

**CITY GOVERNMENT:** The City Manager introduced a briefing on the City of Roanoke Citizens Survey 2001. She introduced Susan Walton, representing The Virginia Tech Center for Survey Research, to present a summary of the findings.

Ms. Walton advised that the methodology used in conducting the survey included random sampling design, survey instrument capability, survey pre-test, survey administration via telephone, and 505 completed telephone interviews were conducted during the period of September 24 - October 1, 2001.

Highlights of the survey include the following:

**Government Initiatives:**

Expansion of cooperative efforts with other local governments: up 12 per cent to 71 per cent

Services worth taxes paid by citizens: up 9 per cent to 75 per cent

Government can be trusted to do what is in the best interest of citizens: up 6 per cent to 69 per cent

Government is “very” or “somewhat” effective in meeting community needs: up 1 per cent to 80 per cent

Government performance is improving in Roanoke: up 3 per cent to 76 per cent.

**Percentage Rating of Services As Excellent/Good:**

Fire Protection (91)  
Emergency & Rescue (90)  
Public Library Services (83)  
911 Emergency Call Center (76)  
Beautification Programs (76)  
Weekly Trash Collection (76)  
Police Services (74)  
Water Utility Services (74)  
Recycling Services (71)  
Sewer Utility Services (70)  
Civic Center Events (69)  
Convenience of Paying Bills (68)  
Recreation Facility Maint. (68)

Large Item/Brush Pick-Up (67)  
 Street Lighting (66)  
 Mowing Govt. Property (64)  
 Recreation Programs (64)  
 Leaf Collection (63)  
 Cultural Activities/Events (62)  
 Health Department (62/81)\*  
 Animal Control (61)  
 Disaster/Emergency Mgt. (61/80)\*  
 Information to Citizens (61)  
 Snow/Ice Removal (61)  
 Govt. Building Maint. (56)  
 Valley Metro Bus System (56/77)\*  
 Public Schools (55)  
 Parking at Civic Center (54)  
 Neighborhood Org. Support (53)  
 Street Sweeping (53)  
 Storm Drainage System Maint. (51)  
 Street Paving and Repair (51)  
 Traffic Planning (49)  
 Response to Citizen Complaints (45)  
 Govt. Parking Facilities (43)  
 Building Inspections (42/62)\*  
 Economic Development Assistance (42/62)\*  
 Curbs/Gutter/Sidewalks (41)  
 Regulation/Zoning Land Use (37/55)\*  
 Weed Abatement (37)  
 Building Permit Process (34/61)\*  
 Keeping Alleys Clean (33)

**Services With the Highest Mean Rankings, Excluding “Don’t Know”  
 Responses (Mean Rating of “Good - Excellent”:**


---

Fire Protection  
 Emergency and Rescue  
 Public Library  
 911 Emergency Center  
 Health Department  
 Emergency Management  
 Beatification Programs  
 Valley Metro  
 Water Utility Services

**Weekly Trash Collection**

**Services with Lowest Mean Rankings Excluding “Don’t Know” Responses  
(Mean Rating of “Good):**

---

Keeping Alleys Clean  
Weed Abatement  
Government Parking Facilities  
Curb, Gutter, Sidewalk Repair  
Response to Citizen Complaints  
Street Paving and Repair  
Regulation/Zoning for Land Use  
Traffic Planning  
Street Sweeping  
Civic Center Parking

**2000-01 Increases in Service Ratings:**

Civic Center Parking - 6.5 per cent  
Pick up of Large Items/Brush - 6.1 per cent  
Recycling Services - 5.2 per cent

**2000-01 Decreases in Service Ratings:**

Government Parking Facilities - 14.2 per cent  
Weekly Trash Collection - 10.4 per cent  
Public Schools - 8.9 per cent  
911 Call Center - 6.7 per cent  
Curb, Gutter and Sidewalk Repair - 6.5 per cent  
Snow and Ice Removal - 6.3 per cent  
Animal Control - 6.2 per cent  
Street Lighting - 6.2 per cent  
Sewer Utility Services - 6.0 per cent  
Convenience of Paying Bills - 5.4 per cent  
Emergency/Disaster Management - 5.2 per cent  
Health Department - 4.9 per cent  
Emergency and Rescue - 1.5 per cent

**Opinions Regarding Customer Service 2000-01 Comparison:**

Government employees are generally friendly, courteous and helpful:  
up 1 per cent to 88 per cent.

It is easy to contact the appropriate government office when you need  
a particular service or have a question: down 1 per cent to 71 per cent.



**Government employees provide prompt service: up 3 per cent to 77 per cent.**

**Government employees treat citizens fairly: remained the same at 79 per cent**

**Convenient parking at government offices is generally available: up 4 per cent to 44 per cent.**

**Government office locations are convenient: up 6 per cent to 75 per cent**

**Government office hours are convenient: up 2 per cent to 78 per cent**

**Top Attributes Cited As Most Favored By Respondents in Rank Order:**

**Convenience of Living in the City of Roanoke/Activities  
Quality of Life  
People  
Cost of Living  
Educational Opportunities  
Effective Government/Government Services**

**Respondents were requested to answer the following questions:**

**What method of communication do you prefer for receiving the City of Roanoke government information?**

**What do you like most about living in the City of Roanoke?**

**Following discussion, questions and comments by the Members of Council, without objection by Council, the Mayor advised that the briefing would be received and filed.**

**FIRE DEPARTMENT-EMERGENCY MEDICAL SERVICES: The City Manager introduced a briefing on the Fire/EMS ISO (Insurance Service Office) rating change; whereupon, she called upon Fire Chief James Grigsby to present the briefing.**

**Chief Grigsby advised that the Insurance Service Office (ISO) is an independent organization that serves insurance companies by providing information about a community's fire risk; each community is rated from a Class 1 (exemplary) to a Class 10 (does not meet minimum criteria) scale; virtually all United States insurers of homes and business property use ISO's Public Protection Classification in calculating premiums; and better fire protection, as measured by the public protection classification program, leads to lower fire losses.**



He stated that ISO's Public Protection Classification Program accurately measures the quality of public fire protection in 45,000 fire districts across the country: three areas are evaluated under the ISO classification system: the Fire-EMS Department, including equipment, staffing, training and geographic distribution of fire companies; Water Supply System, including validating the condition and maintenance of hydrants, and a careful evaluation of the amount of available water compared with the amount needed to suppress fires; and the E-911 Center, including validating telephone systems, telephone lines, staffing, and dispatching.

Chief Grigsby advised that Roanoke Fire-EMS is pleased to announce that the Insurance Service Office has reclassified the City of Roanoke as a "Class 2 City, which improved rating is the culmination of a three-year preparation period for a review of the Fire-EMS Department, Water Supply System, and E-911 Center. He stated that the Class 2 rating is an upgrade from Roanoke's 1990 classification as a Class 3 City; major areas of improvement made during this time period to attain the higher classification include: fire apparatus purchase and distribution, training, records management, additional hydrants installed throughout the City, fire preplanning of City businesses, and addition of the Computer Aided Dispatch System and 800 MHz system in the E-911 Center.

For the citizens of Roanoke, he explained that this improved rating means a safer City in which to live and work, a City that is better prepared to handle fire emergencies, fire insurance premiums may be reduced or will not increase as fast, marketing the City from an economic development standpoint, and ISO rating will be used as a tool for future plans (i.e.: water mains and hydrant location, fire training, etc.. He explained that a Class 2 rating is good for ten years and with proper planning, Roanoke could achieve a Class 1 rating in ten to twenty years, and Fire-EMS will analyze each area of department operations to determine if changes are needed to provide the level of service and to achieve a higher ISO rating.

Mr. Martin Jeffrey, 3912 Hyde Park Drive, S. W., Roanoke County, expressed appreciation for the work of the City's public safety personnel. He stated that the local fire association does not agree with all of the conclusions of the Fire Chief and the direction of the Fire Department in regard to significant proposed changes. He added that while Roanoke may be in line to receive a Class 2 ISO rating, implications of the changes could have a devastating effect on the ISO rating in the future and on insurance rates of homeowners; therefore, he encouraged Council to think long range and not be shortsighted. He advised that the proposed changes have potentially significant equipment and staffing implications, and suggested that an insurance expert be called upon to review potential implications since there could be additional criteria that insurance companies use, separate and apart from the ISO rating. He also suggested that firefighters be invited to provide their input, and there should be a city-wide public hearing on proposed changes, particularly as they relate to staffing and equipment and long term implications on insurance rates.



**Carl D. Cooper, 2020 Carroll Avenue, N. W., Chair, Public Service Task Team for the Comprehensive Plan, advised that the Task Team reviewed police, fire, solid waste and environmental issues and was charged with the responsibility of forwarding recommendations to be considered in the Comprehensive Plan. On behalf of the Task Team, he commended the City on its achievement of a Class 2 ISO rating and noted that his remarks do not speak to any of the other issues regarding firefighting. He applauded the City's accomplishments and its efforts to be receptive to input offered by citizens who were a part of the Comprehensive Plan process.**

**Following discussion, comments and questions by the Members of Council, without objection by Council, the Mayor advised that the briefing would be received and filed.**

#### **ITEMS RECOMMENDED FOR ACTION:**

**FIRE DEPARTMENT-EMERGENCY MEDICAL SERVICES: The City Manager submitted a communication advising that the Fire-EMS Department's Strategic Business Plan is based on the mission, vision and values of the department, plus national, state and local service standards; the Plan is comprehensive in nature, covering most aspects of department operations and offering nine major recommendations, which range from routine station and equipment maintenance to relocating and constructing several fire-EMS stations; recommendations contained in the Business Plan support City Council's priorities of effective government, regional cooperation, improved neighborhood services and include a long-range perspective to service delivery; and approval of the Strategic Business Plan will support the mission, values and vision of the Roanoke Fire-EMS Department, meet community needs by providing quality Fire-EMS services, position the department to meet future community service needs, improve department performance, efficiency and cost effectiveness, help achieve and maintain a national accreditation certification, enhance regional cooperation, relocate several Fire-EMS stations, provide modern Fire-EMS stations to accommodate state-of-the-art Fire-EMS equipment, enhance employee work environments and employee safety, relocate Fire-EMS administrative offices, and avoid the cost of maintaining deteriorating Fire-EMS stations.**

**It was further advised that administratively, several aspects of the Plan have already been adopted and implemented, helping to improve the City's ISO (Insurance Service Office) rating from a Grade 3 to a Grade 2 category city; two aspects of the Plan that received the most comments concerned the potential loss of any positions, as well as the construction of new stations and relocation of existing service to those new locations; nothing contained in the Business Plan advocates a reduction of personnel; while there is some concern and opposition to relocating existing stations, the City Manager expressed the opinion that there is more support to provide the Fire-EMS Department with the needed infrastructure to meet current and**

future service needs with properly sized and located stations than there is opposition to the Plan; and construction of new stations will provide the needed capacity to house modern firefighting equipment (several current station apparatus bays are too small for new fire pumpers and larger aerial ladder trucks), plus take advantage of recent roadway improvements permitting more efficient travel from north to south via Peters Creek Road Extension and improvements to the bridges at Second, Fifth and Tenth Streets.

It was explained that including new Station #4 (south Peters Creek Road) and the construction of three additional stations, a total of four new stations will provide services to the community by the end of the third phase of the recommended construction period; included in each new station design will be consideration of other community services, as feasible; the Strategic Business Plan allows for a reallocation, not reduction, of department personnel; the closing of Station #12 (Salem Turnpike), as approved by Council, permitted the reallocation of 12 positions; and six positions will support co-staffing the Clearbrook station in Roanoke County which will serve the 220 South/Southern Hills area of the City, and six positions for staffing one additional ambulance which will primarily serve the western/southwestern section of the City, bringing the total number of front-line ambulances to seven.

The City Manager recommended that Council approve, in concept, the Fire-EMS Department Strategic Business Plan with the three-phase construction program, as follows:

**Phase 1: Construct a new Station #1 in or around the downtown area. Consolidate the present #1 (Church Avenue) and #3 (6<sup>th</sup> Street) stations into the new Station #1.**

**Phase II: Construct a new station in or around the Melrose Avenue area between 16<sup>th</sup> and 20<sup>th</sup> Streets. Consolidate the present #5 (12<sup>th</sup> Street and Loudon Avenue) and #9 (24<sup>th</sup> Street and Melrose) stations into the new facility.**

**Phase III: Construct a new station in the northern Williamson Road area. Relocate the residential component currently assigned to the Airport station to the new facility.**

With approval by Council, staff will develop specific recommendations in regard to financing, station locations and land acquisitions, architectural and engineering design and community input and plans for re-use of current stations. Council action will be requested at each subsequent step of the Strategic Business Plan. Action at this time will allow for capital improvement planning.

**Mr. Carder offered the following resolution:**

**(#35687-121701) A RESOLUTION approving the Fire-EMS Department Strategic Business Plan.**

**(For full text of Resolution, see Resolution Book No. 65, page 322.)**

**Mr. Carder moved the adoption of Resolution No. 35687-121701. The motion was seconded by Mr. White.**

**Ms. Helen E. Davis, 35 Patton Avenue, N. E., advised that those fire stations which are proposed to be closed present serious concerns for some citizens of Roanoke, and further advised that the closing of Fire Station No. 12 was a tragedy. She stated that the City could do a better job of informing citizens, and public meetings are needed so that citizens will hear the same information at the same time. She asked if the City has contacted the Virginia Department of Fire Programs to conduct an evaluation of the Roanoke Fire Department in view of the seriousness of the matter. She stated that it is not fair to take fire stations out of northwest Roanoke; response time is critical and most of northwest Roanoke is composed of hilly terrain, therefore, response times will differ. She suggested the renovation of fire stations in lieu of the closing of stations.**

**Joyce Waugh, Vice-President, Public Policy and Strategic Issues, Roanoke Regional Chamber of Commerce, a group of 1,450 members whose goal is to advocate improvements for businesses, appeared before Council in support of the Emergency Operation Plan. She advised that public safety and fire protection could not be more important than it is today; and the Roanoke Fire/EMS proposal for assuring the highest level of service in an area of pre-hospital medical care, fire prevention, fire safety education and fire suppression is commendable. She stated that the Chamber of Commerce further supports containing costs, while effectively providing quality Fire/EMS services, relocating Fire/EMS stations to more efficiently provide improved services in the region, efforts that enhance regional cooperation, and measures that improve department performance, efficiency and cost effectiveness. She added that change is rarely easy, but often is needed to respond to changing community needs and the Chamber of Commerce looks forward to learning more about the Fire/EMS Strategic Plan as it unfolds in a effort to create a safer environment for all persons in the Roanoke region. She congratulated the City upon achieving a Class 2 ISO rating.**

**Ms. Perneller Wilson, 3045 Willow Road, N. W., expressed concern for the wellbeing of the citizens of the City of Roanoke who deserve four distinct services**

from their City, i.e.: hospitals, a fire department, a life saving crew and a police department. She stated that citizens of Roanoke are concerned about the closing of fire stations and presented the Mayor with a petition signed by homeowners, taxpayers and voters who refuse to have fire stations closed, and advocate renovation in lieu of closure. She commended the firefighters on 24<sup>th</sup> Street for the service they provide to protect and save lives.



**Mr. Martin Jeffrey, 3912 Hyde Park Drive, S. W., Roanoke County, advised that if the Fire/EMS Strategic Plan is valid and if all assumptions are correct, the City should be willing to participate in public discussion including homeowners and firefighters. He stated that there are clearly staffing implications in the strategic plan and it is the responsibility of Council to explore all angles before making a decision, particularly one with such far reaching implications for life, property damage and loss. He advised that the northwest quadrant of the City has been dealing with change for years, much to its detriment as a result of shortsighted decisions and decisions made too quickly and in favor of business. He stated that there are serious implications regarding safety issues and property damage.**

**R. Matthew Kennell, President, Downtown Roanoke, Inc., advised that the Board of Directors of Downtown Roanoke, Inc., is supportive of the Fire Strategic Business Plan which is well prepared and addresses the overall needs of the City. He stated that Downtown Roanoke, Inc. is excited about the prospect of Fire Station No. 1 becoming a museum to celebrate the heritage of firefighting and emergency medical services in the Roanoke Valley, and about the possibility of a new fire station being located in the downtown area which will benefit not only downtown Roanoke, but the southeast quadrant of the City and other surrounding neighborhoods.**

**Mr. Hudson advised that he does not support the closing of fire stations, although renovation is needed on some fire facilities. He stated that he would not vote for any action that will jeopardize the safety and security of citizens.**

**Mr. Bestpitch advised that five old, and, in some cases, poorly located fire stations, which are inadequate to accommodate the equipment of today, are not simply being closed or eliminated, but are to be replaced with four modern up-to-date stations of adequate size to accommodate today's state of the art equipment in firefighting techniques. He called attention to road improvements that will allow vehicular equipment to move throughout the City more efficiently, improvements in communications technology which will provide the capability to process incoming calls, dispatch equipment in a faster way, and overall to provide continuing improvements in the City's ability to protect the life and property of its citizens as related to fire safety. He commended the Fire Chief on his efforts to communicate the plan in 21 different meetings to over 200 citizens. He stated that there has been significant public discussion and encouraged the Members of Council to support Fire/EMS Strategic Plan.**

**Ms. Wyatt advised that the Fire/ EMS Strategic Plan is the most racist proposition ever to be placed before the Council. She called attention to certain**

action affecting the northwest quadrant of the City with regard to neighborhood schools that were closed because it was economically feasible as a cost saving mechanism, but when it was time to continue the process to close and consolidate elementary schools such as Fishburn Park, Raleigh Court, Grandin Court, Wasena, and Highland Park, the rules suddenly changed when it was decided that those schools were needed to stabilize the neighborhoods and the City was willing to pay the extra money. Although it was a good decision, she added that it was a decision that was reached too late for the schools in the northwest quadrant of the City. She called attention to old fire stations in the southern half of the City which are not scheduled for change; and advised that the Crystal Spring Fire Station could have been moved to Franklin Road and could have served the Southern Hills population. She stated that four fire stations: Loudon Avenue, Rorer Avenue, Salem Turnpike and 24<sup>th</sup> Street, out of the five stations to be closed, are located in the northwest quadrant of the City; and one station is proposed to be constructed, which leaves two fire stations in the entire northwest section of the City.

Resolution No. 35687-121701 was adopted by the following vote:

AYES: Council Members Harris, Bestpitch, White, Carder, and Mayor Smith----- 5.

NAYS: Council Members Hudson and Wyatt-----2.

**FIRE DEPARTMENT-EMERGENCY MEDICAL SERVICES:** The City Manager submitted a communication advising that the City of Roanoke prepares and maintains the Emergency Operations Plan, in accordance with Section 2-126, Code of the City of Roanoke, 1979, as amended, and the Commonwealth of Virginia Emergency Services and Disaster Laws, Title 44, Chapter 3.2; Council adopted the current Plan on November 4, 1996; pursuant to the City's Local Partnership Performance Agreement, signed with the Virginia Department of Emergency Management, the Plan requires reauthorization at the end of the fifth calendar year; the Plan provides an organizational framework and response capability from which the City can respond to any type of disaster or large-scale emergency, whether the cause is natural, technological or war related; associated departments reviewed and revised the applicable sections of the Plan and said changes have been incorporated; and the Plan provides that emergency services operations be structured around existing constitutional governments and that City Council, in the event of an emergency, confer upon the City Manager, or a predetermined representative in the absence of the City Manager, the authority to act pursuant to Section 44-146.21, Declaration of local emergency.

**The City Manager recommended that Council reauthorize the Emergency Operations Plan for the City of Roanoke.**

**Mr. Carder offered the following resolution:**

**(#35688-121701) A RESOLUTION readopting the Emergency Operations Plan for the City of Roanoke.**

**(For full text of Resolution, see Resolution Book No. 65, page 322.)**

**Mr. Carder moved the adoption of Resolution No. 35688-121701. The motion was seconded by Mr. Hudson and adopted by the following vote:**

**AYES: Council Members Harris, Bestpitch, White, Carder and Mayor Smith—5.**

**NAYS: Council Members Hudson and Wyatt-----2.**

**BUDGET-HUMAN DEVELOPMENT-GRANTS: The City Manager submitted a communication advising that the Virginia Department of Social Services issued a Request for Proposals to use Federal funds to provide job search, job coaching and job retention services for Temporary Assistance for Needy Families (TANF) Hard-To-Serve recipients; the City of Roanoke Department of Social Services responded to the request for proposals with a proposal outlining its intent to work collaboratively with TAP - This Valley Works to provide work-related services above listed; under the proposal, eligible TANF recipients who must obtain employment, but are not in compliance with certain regulatory requirements, will have customized job search assistance; case managers will work with these individuals to develop and initiate an individualized plan of action to meet compliance requirements and to assist in securing and maintaining employment; and the City of Roanoke was awarded \$473,411.00 in grant funding under the TANF Hard-to-Serve Project for fiscal years 2001 and 2002.**

**The City Manager recommended that Council authorize acceptance of the grant award, appropriate Temporary Assistance for Needy Families (TANF) funding, totaling \$473,411.00, and establish a revenue estimate of \$473,411.00 in accounts to be established by the Director of Finance.**

**Mr. Bestpitch offered the following emergency budget ordinance:**

**(#35689-121701) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Grant Fund Appropriations, and providing for an emergency.**

**(For full text of Ordinance, see Ordinance Book No. 65, page 323.)**

**Mr. Bestpitch moved the adoption of Ordinance No. 35689-121701. The motion was seconded by Mr. Carder and adopted by the following vote:**

**AYES: Council Members Harris, Bestpitch, Whit, Carder, Wyatt and Mayor Smith-----7.**

**NAYS: None-----0.**

**Mr. Bestpitch offered the following resolution:**

**(#35690-121701) A RESOLUTION authorizing acceptance of a grant award from the Virginia Department of Social Services under the Temporary Assistance for Needy Families (TANF) Hard-to-Serve project for fiscal years 2001 and 2002, and authorizing execution of any and all necessary documents to comply with the terms and conditions of the grant and applicable laws, regulations and requirements pertaining thereto.**

**(For full text of Resolution, see Resolution Book No.65, page 324.)**

**Mr. Bestpitch moved the adoption of Resolution No. 35690-121701. The motion was seconded by Mr. Carder and adopted by the following vote:**

**AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.**

**NAYS: None-----0.**

**PURCHASE/SALE OF PROPERTY-DONATIONS/CONTRIBUTIONS-ARMORY/STADIUM: The City Manager submitted a communication advising that on May 21, 2001, Council authorized the City Manager to begin negotiations for acquisition of property across Orange Avenue from the Roanoke Civic Center for the purpose of constructing a multipurpose stadium/amphitheater facility; and the City has received an offer to transfer certain property described as Official Tax No. 3070318, owned by Calvin W. and Mary C. Powers and Theodore J. & Judy P. Sutton, as a gift.**

**The City Manager recommended that she be authorized to accept property described as Official Tax No. 3070318 as a gift to the City, and that Council adopt a resolution expressing appreciation to Calvin W. and Mary C. Powers and Theodore J. and Judy P. Sutton for their property donation.**

**Mr. Carder moved that the following ordinance be placed upon its first reading:**

**(#35691) AN ORDINANCE authorizing the City Manager's acceptance of a donation to the City of Roanoke of a parcel of land identified as Official Tax No. 3070318, and expressing appreciation to Calvin W. and Mary C. Powers and Theodore J. and Judy P. Sutton for the donation.**

**(Ordinance No. 35691 was adopted by Council on its second reading on Tuesday, January 22, 2002.)**

**The motion was seconded by Ms. Wyatt and adopted by the following vote:**

**AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.**

**NAYS: None-----0.**

**PUBLIC WORKS-EQUIPMENT-STREETS AND ALLEYS: The City Manager submitted a communication advising that the Capital Maintenance and Equipment Replacement Program (CMERP) has identified the need to purchase one street sweeper for Streets and Traffic; the lowest bids, submitted by Virginia Public Works Equipment Company for Base Bid and Alternate 1, took exceptions on the following requirements: vacuum dust control package, vario brush requirement, conveyor system and main broom for the sweeping system, water requirements/recommendations for dust control and high dump sweeper requirement; said exceptions are substantial and cannot be waived as informalities, therefore, bids are non-responsive; and the next lowest bid, submitted by Tennant Sales and Service Company was in the amount of \$109,750.00, and took one exception in the type of seat covering to be provided, which is considered to be an informality.**

**The City Manager recommended that Council accept the bid of Tennant Sales and Services Company, authorize issuance of a purchase order in the total amount of \$109,750.00, and reject all other bids received by the City.**

**Mr. Harris offered the following resolution:**

**(#35692-121701) A RESOLUTION accepting the bid of Tennant Sales and Service Company made to the City for the procurement of a street sweeper; and rejecting all other bids made to the City.**

**(For full text of Resolution, see Resolution Book No. 65, page 325.)**

**Mr. Harris moved the adoption of Resolution No. 35692-121701. The motion was seconded by Mr. Carder and adopted by the following vote:**

**AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.**

**NAYS: None-----0.**

**CITY ATTORNEY:**

**CITY CODE-PUBLIC ASSEMBLY: The City Attorney submitted a written report advising that from time to time, groups wish to use City property, such as parks or rights-of-way; for example, a group may wish to hold a block party on a cul-de-sac, or a parade in a street, or use a large area within a park; the current City ordinance which regulates the issuance of permits for such activities is deficient in several aspects and does not adequately address current administrative and legal needs; competing needs for the use of public property and the many issues that arise in relation to the use of public property mandate consideration of a new public assembly ordinance; the City's ability to enact a public assembly ordinance which addresses the needs of the City and the general public is constrained by constitutional protections of First Amendment activities, which include picketing or holding signs, making speeches or engaging in prayer, and distributing literature, among other activities; the United States Supreme Court and other courts have construed the First Amendment of the United States Constitution to prohibit overly broad prior restraints by government on speech, subjective evaluations of an assembly or the message being broadcast by the assembly, and actions by a government which may have a chilling effect on a group's ability to exercise its First Amendment rights.**

**It was further advised that the City Attorney's Office has worked closely over a considerable period of time with a team of City employees, consisting of representatives of the Police Department, the Parks and Recreation Department, the Streets and Traffic Division, and the Special Events Committee, to prepare a new public assembly ordinance and to devise a new internal system for administration of the ordinance; and representation from various City departments helped to ensure that the needs of the City and the general public were met as much as possible, given the constitutional constraints.**

**It was noted that a proposed ordinance requires that before any person or group, unless exempted from its provisions, assembles on a sidewalk, in a street, in a public park, or on public property, they must obtain a public assembly permit; in**

general, groups of under 100 persons would not need a permit to use an area within a public park (unless any temporary structures, such as a stage, are needed), and a group of under six persons would not need a permit to conduct a public meeting on a public sidewalk; the information solicited for a public assembly permit varies based upon the type of public property needed for a public assembly, but all groups must identify the date, time location and route, if applicable, of a public assembly; the proposed ordinance also provides that the Director of the Department of Public Works issue the permit, unless the Director finds that the public assembly unduly disrupts pedestrian or vehicular traffic, interferes with the movement of fire-fighting equipment, interferes with fire or police protection of an area adjacent to a public assembly area or route, or that the public assembly conflicts, by virtue of its time or location, with another public assembly; any person or group may request that a permit be issued, even though the ordinance does not require that a permit be issued, in the event that the group wishes to ensure that it has exclusive use of an area; and finally, the proposed ordinance provides for an administrative appeal process in the event of denial.

Mr. Carder offered the following ordinance:

**(#35693-121701) AN ORDINANCE amending and reordaining §20-8, Closing streets to traffic, of Chapter 20, Motor Vehicles and Traffic, and §24-89, Reservation of space or facilities for use by groups at particular time, of Chapter 24, Public Buildings and Property; repealing §24-93, Permit for parades and assemblies, of Chapter 24, Public Buildings and Property; repealing Article V, Permit for Parades or Assemblies on Street or Sidewalks, of Chapter 30, Streets and Sidewalks, of the Code of the City of Roanoke (1979), as amended; and adding new Article 5.1, to be entitled Permit for Public Assemblies, of Chapter 30, Streets and Sidewalks, of the Code of the City of Roanoke (1979), as amended, to provide for standards of a permit system for public assemblies on public streets, sidewalks and on public property; dispensing with the second reading of this ordinance; and providing for an effective date.**

(For full text of Ordinance, see Ordinance Book No. 65, page 326.)

Mr. Carder moved the adoption of Ordinance No. 35693-121701. The motion was seconded by Mr. Harris.

Vice-Mayor Carder called attention to instances during Festival in the Park when the Patrick Henry Hotel was barricaded off for several hours and guests and employees had to walk from as far away as three blocks to reach the hotel. He stated that it should be taken into consideration that there are establishments that are open



for business; and there should be a procedure for notification of and approval by those business owners who will be affected.

Ms. Wyatt called attention to the need to review parade procedures; i.e.: when will streets be blocked off prior to commencement of parades special events.

Ordinance No. 35693-121701 was adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was out of the Council Chamber when the vote was recorded.)

#### REPORTS OF COMMITTEES:

**PARKS AND RECREATION-COMMITTEES-COMMUNITY PLANNING:** A report of the City Planning Commission advising that the Department of Parks and Recreation submitted a request that the Planning Commission consider the naming of a 7.5 acre tract of land, Brown-Robertson Park, in honor of Dorothy Brown and Hazel Robertson, two individuals who were active in the Shadeland community and both lost their lives in the flood of 1985; whereupon the City Planning Commission recommended that City Council name the 7.5 acre site on Shadeland Avenue, N. W., Brown-Robertson Park.

Mr. Carder offered the following resolution:

(#35694-121701) A RESOLUTION naming a new park in the Washington Park neighborhood as Brown-Robertson Park.

(For full text of Resolution, see Resolution Book No. 65, page 334.)

Mr. Carder moved the adoption of Resolution No. 35694-121701. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

**(Council Member White was out of the Council Chamber when the vote was recorded.)**

**BUDGET-SCHOOLS: A communication from the Roanoke City School Board requesting that Council approve the following appropriations, was before the body.**

**\$15,000.00 for the FY2001-02 Chess Program to pay for chess materials and tournament participation costs. This continuing grant program has received a private donation.**

**\$42,500.00 for the Blue Ridge Technical Academy Bio-Medical Career Laboratory Program. The program which has been endowed by Johnson and Johnson, Incorporated, will provide for installation and operation of a bio-medical career laboratory at the Academy. A corporate donation has been received for year one of a three-year program.**

**\$22,715.00 for computer network switches and transceivers at Fairview Elementary School. The requirement is being funded from an approved Literary Fund loan for the project.**

**\$26,960.00 for computer network switches and transceivers at Fishburn Park Elementary School. The requirement is being funded from an approved Literary Fund loan for the project.**

**A report of the Director of Finance recommending that Council concur in the request of the School Board, was also before the body.**

**Mr. Bestpitch offered the following emergency budget ordinance:**

**(#35695-121701) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 School and School Capital Projects Funds Appropriations, and providing for an emergency.**

**(For full text of Ordinance, see Ordinance Book No. 65, page 335.)**

**Mr. Bestpitch moved the adoption of Ordinance No. 35695-121701. The motion was seconded by Mr. Hudson and adopted by the following vote:**

**AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.**

**NAYS: None-----0.**

**(Council Member White was out of the Council Chamber when the vote was recorded.)**

**UNFINISHED BUSINESS: None.**

**INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: None.**

**MOTIONS AND MISCELLANEOUS BUSINESS:**

**INQUIRIES AND/OR COMMENTS BY THE MAYOR AND MEMBERS OF COUNCIL:**

**COUNCIL:** Council Member Bestpitch advised that pursuant to the new rules of procedure for citizen participation at City Council meetings, no person who wishes to speak at a Council meeting has been denied the right to do so.

**REMARKS BY THE CITY MANAGER:**

**FIRE DEPARTMENT:** The City Manager clarified that there will be a consolidated fire station in the northwest section of the City as a result of the merger of Fire Stations 5 and 9 and the third phase of the Fire/EMS Business Plan calls for a new station on Williamson Road to address what is believed to be definite needs over the next five to seven years.

At this point, the Mayor announced that RVTv, Channel 3 coverage of the City Council meeting would conclude.

**HEARING OF CITIZENS UPON PUBLIC MATTERS:** The Mayor advised that Council sets this time as a priority for citizens to be heard; and matters requiring referral to the City Manager will be referred, without objection by Council, for response, report and recommendation to Council.

**FIRE DEPARTMENT-PUBLIC ASSEMBLY-COUNCIL-REFUSE COLLECTION-NEIGHBORHOOD ORGANIZATIONS-GREATER GAINSBORO PARKING GARAGE:** Ms. Evelyn D. Bethel, 35 Patton Avenue, N. E., advised that the location and proposed parking for the Gainsboro Parking Garage was initially set forth by the Roanoke Neighborhood Development Corporation; however, the next time the parking garage issue was discussed, the parking garage was to be owned and operated by the City of Roanoke.

Ms. Bethel called attention to continuing problems relative to the street placement of the City's "big blue" refuse containers, and advised that certain concerns of residents have not been resolved.

In reference to the proposed closing of fire stations, Ms. Bethel, advised that some neighborhood groups have been promised the donation of the fire stations that are proposed for closure.

In regard to Ordinance No. 35693-121701 previously adopted by Council, Ms. Bethel stated that all neighborhood entities should be notified when a street is to be closed by the City.

In reference to the new citizens participation proposal at City Council meetings, Ms. Bethel stated that groups and organizations are given the opportunity to make formal presentations to Council under Item 5. Petitions and Communications, and inquired if there is a procedure in place which will permit a citizen who is not a member of a group or an organization to address Council under agenda Item 5. Petitions and Communications.

**FIRE DEPARTMENT-EMERGENCY SERVICES-CITY COUNCIL:** Ms. Helen E. Davis, 35 Patton Avenue, N. E., addressed the Fire/EMS Business Plan and suggested that the Virginia Department of Fire Programs be invited to conduct an evaluation of the Roanoke City Fire Department.

She also questioned the rule of Council that prohibits applauding during City Council meetings, except as a part of ceremonial matters, and advised that enforcement of the rule should be applied consistently to all persons appearing before Council.

At 5:15 p.m., the Mayor declared the Council meeting in recess to be reconvened at 5:30 p.m., in the Emergency Operations Center Conference Room, Room 159, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., for a joint meeting of Roanoke City Council and the Roanoke City School Board.

The Council meeting reconvened at 5:35 p.m., for a joint meeting of Council and the Roanoke City School Board in Room 159, Emergency Operations Center Conference Room, with Vice-Mayor William H. Carder and School Board Chair, Sherman L. Lea presiding.

**COUNCIL MEMBERS PRESENT:** W. Alvin Hudson, Jr., C. Nelson Harris, William D. Bestpitch, William White, Sr., Linda F. Wyatt and Vice-Mayor William H. Carder-----6.

**ABSENT:** Mayor Ralph K. Smith-----1.

**SCHOOL TRUSTEES PRESENT:** Charles W. Day, Marsha W. Ellison, Gloria P. Manns, Melinda J. Payne, Ruth C. Wilson and Chairman Sherman P. Lea-----6.

**ABSENT:** Brian J. Wishneff-----1.

Following dinner, the business session convened at 5:55 p.m.

**SCHOOLS:** Chairman Lea presented information on the Roanoke City Schools anticipated budget needs and projected financial shortfalls for fiscal year 2002–03 and beyond. He advised that in August, the School Board discussed the anticipated need for an increase of some \$3 million in the School system’s operating budget over the next several years; the recent highly publicized deficits in State revenues and the events of September 11 have altered the Board’s request; and the reality of these events make it unrealistic for the Roanoke City School Board to make the same request today that the Board had previously discussed with Council.

With regard to revenue history, Mr. Lea advised that State funds have increased by over \$19 million since fiscal year 1995; average increase from fiscal year 1995 to fiscal year 2000 was \$4.6 million; increase in State funds declined by almost \$3.3 million from fiscal year 2001 to fiscal year 2002; State funding is tentatively projected to increase by less than \$500,000.00 for the fiscal year 2003; and fiscal year 2003 estimate is preliminary with the Governor’s proposed biennium budget to be released later this month.

In connection with the revenue estimate, he pointed out that fiscal year revenue increase is at its lowest since fiscal year 1991 when revenue actually declined; State revenue is adversely affected by stagnant State sales tax collections and a slight decline in enrollment because of declining birth rates; the City’s increase is slightly more than one half of the fiscal year 2002 increase; and Federal and the revenue is increasing as the result of growth in special education tuition and pupil transportation reimbursements.

Mr. Lea reviewed operating budget priorities; i.e.: the proposed fiscal year 2003 budget identifies three levels of budget reductions ranging from \$1 million to slightly under \$2 million in savings; the objective is to maintain direct services to the classroom and to continue the current level of class size which averages 18 to 1; last year, employee salaries increased by two per cent while neighboring localities provided a three to five per cent increase; and Roanoke’s high schools are one of the few in the State with a six period day while a seventh period would improve elective options open to students.

Mr. Lea discussed operating efficiencies; i.e.: proposed budget reductions have focused on central office and support staffs; all programs and services have been reviewed to determine where savings could be achieved and still meet State and Federal mandates; consolidation of services has been analyzed to combine

support services both internally and with the City; and School staff is working with the City to review the potential for the consolidation of transportation maintenance services.

With regard to maintaining educational services, he advised that health insurance costs continue to escalate, with a 15 per cent increase projected for fiscal year 2003, and the objective is to avoid passing health insurance increases on to the employee; inflation continues to increase fixed costs, particularly property and casualty insurance which is projected to increase by approximately 50 per cent; personnel lapse averages about \$500,000.00 per year because of employee retirements and resignations; and for the next four years, the net increase to maintain the current level of educational services is estimated to range from a low of \$300,000.00 to a high of \$800,000.00.

In connection with a plan to improve employee salaries, Chairman Lea advised that salaries for teachers at the midpoint of the scale are about \$750.00 lower than Roanoke County's salaries, but the City's salaries for senior teachers are approximately \$2,100.00 more than Roanoke County; elementary principal salaries at small schools are \$5,000.00 less than Roanoke County, but salaries for larger elementary, middle and high school principals are equal to County salaries; the salary plan is to raise the City's salary scale by five per cent over the next four years in addition to tier and step raises provided to employees; the objective is to increase employee salaries by an average of 4.5 to 5 per cent annually; and a minimum of \$3 million per year is required to meet the salary objective.

Mr. Lea stated that the cost to add a seventh period to the high school schedule exceeds \$1 million; because of revenue uncertainties, the high cost of the seven period day precludes its implementation in the near future, and he has recommended that its implementation be deferred until the initial phase of high school improvements is completed.

With regard to the capital plan, Chairman Lea advised that in the mid-1980's Council and the School Board worked cooperatively and made a decision not to close schools in Roanoke City; the commitment was to renovate outdated school facilities as a way to keep neighborhoods vibrant; in 1987, the School Board embarked on an ambitious renovation plan, beginning with the oldest schools, so that over time (the next two decades) all school facilities in Roanoke City would be equipped to prepare students for success. He stated that the capital improvement plan began with the renovation of the seven oldest elementary schools, with the first being completed in 1988; next, the four oldest middle schools were renovated; during this period from 1987-1998, other elementary and middle schools received major improvements such as central air conditioning, additional classrooms and two elementary schools received the addition of a gymnasium; and approximately \$95 million has been spent on capital projects since the inception of the plan in 1987. He described the following capital plan priorities beginning with the 2002 school year

**and beyond:**

**The new Roanoke Academy of Mathematics and Science will be completed by July 2003 with its capital cost shared equally with the City.**

**Elementary school classroom additions and air conditioning will be completed at seven schools by the summer of 2005.**

**High school improvements will start in the spring of 2004 at Patrick Henry High School; and projects may be phased in because of revenue constraints; and**

**Upgrade of technology infrastructure will occur in coordination with improvements at each school; State funds may be available to assist with technology upgrades;**

**Annual debt service for projects will increase by \$550,000.00 to \$750,000.00 per year for each of the next four years.**

**By 2005 all elementary school improvements planned in 1996 will be completed.**

**High school completion schedule will be finalized in 2003 based on revenue projections.**

**Mr. Lea advised that fiscal year budget priorities are: cost to meet the School Board's budget priorities for fiscal year 2003 includes an employee average salary raise of 4.65 per cent; and the net total cost increase is \$2.5 million which includes budget reductions of 38 personnel positions and \$525,000.00 in operating expenditures; preliminary revenue increase of \$400,000.00 will allow for only a 1.45 per cent average salary raise for employees; the net Maintenance of Services budget will decrease by over \$500,000.00 with the inclusion of \$1.5 million in budget savings; and unfunded priorities total \$2.1 million including an additional three per cent raise for employees.**

**Chairman Lea advised that revenue shortfall has serious long term consequences for employee salaries, capital project completion, class size and instructional program services; and standards of accreditation go into full effect in 2004 and the progress that the School system has made in meeting the new standards will be eroded.**



There being no further business, the Vice-Mayor declared the Council meeting in recess at 6:35 p.m., to be recommended at 7:00 p.m., in the City Council Chamber.

On Monday, December 17, 2001, at 7:00 p.m., the Roanoke City Council reconvened in regular session in the City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with the following Council Members in attendance, Mayor Smith presiding.

**PRESENT:** Council Members W. Alvin Hudson, Jr., C. Nelson Harris, William D. Bestpitch, William White, Sr., William H. Carder, Linda F. Wyatt and Mayor Ralph K. Smith-----7.

**ABSENT:** None-----0.

**OFFICERS PRESENT:** Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; James D. Grisso, Director of Finance; and Mary F. Parker, City Clerk.

The reconvened meeting was opened with a prayer by Council Member C. Nelson Harris.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Smith.

#### **PRESENTATIONS AND ACKNOWLEDGEMENTS:**

**ACTS OF ACKNOWLEDGEMENT- POLICE DEPARTMENT:** The Mayor recognized and commended Mr. Bobby Firebaugh, Mr. E. V. Gillespie and Mr. Ralph Hoskins for going above and beyond the call of duty as citizens when, on September 14, 2001, they witnessed a bank robbery at the First Union Bank in the 4200 block of Melrose Avenue. He advised that they observed the bank robber getting into a station wagon parked near the bank, they followed the vehicle to a nearby residential street and telephoned police, which helped police officers to respond and locate the suspect's car which ultimately led to an arrest. The Mayor advised that the assistance of Mr. Firebaugh, Mr. Gillespie and Mr. Hoskins enabled police officers to make a quick arrest that could have gone unsolved without their assistance.

Mr. Carder offered the following resolution:

(#35685-121701) A RESOLUTION recognizing Bobby Firebaugh, E. V. Gillespie, and Ralph Hoskins for their assistance to Roanoke police officers in the

apprehension of a criminal.

(For full text of Resolution, see Resolution Book No. 65, page 319.)

Mr. Carder moved the adoption of Resolution No. 35685-121701. The motion was seconded by Mr. Hudson and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

The Mayor presented Messrs. Firebaugh, Gillespie and Haskins with a ceremonial copy of the above referenced measure and a gold star.

The Mayor also recognized and commended Mr. John Eichenberger for going above and beyond the call of duty as a citizen, when on November 8, 2001, a man entered the pharmacy area at the back of the CVS Pharmacy on Grandin Road with a shirt over his face, carrying a crowbar, and demanding drugs from the pharmacist. He stated that Mr. Eichenberger, who was a customer in the store at the time, was able to remove the crowbar from the robber's hand and restrain him with package sealing tape, which enabled the police to respond to the incident, arrest the man who was charged with attempted robbery, assault and wearing a mask in public. The Mayor advised that the bravery of Mr. Eichenberger prevented a crime from occurring.

Mr. Harris offered the following resolution:

(#35686-121701) A RESOLUTION recognizing John J. Eichenberger for his assistance to Roanoke police officers in the apprehension of a criminal.

(For full text of Resolution, see Resolution Book No. 65, page 321.)

Mr. Harris moved the adoption of Resolution No. 35686-121701. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

The Mayor presented Mr. Eichenberger with a ceremonial copy of the above referenced measure and a gold star.

#### **PUBLIC HEARINGS:**

**ZONING:** Pursuant to Resolution No. 25523 adopted by the Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, December 17, 2001, at 7:00 p.m., or as soon thereafter as the matter may be heard, on the request of Vaughn & Jamison, LLC, to rezone three tracts of land located at the intersection of Route 419 and Keagy Road, S. W., identified as Official Tax Nos. 5130119, 5130121 and 5130122, containing 1.117 acre and 2.948 acres, from RS-1, Residential Single-Family District, to CN, Neighborhood Commercial District, and RPUD, Residential Planned Unit Development District, subject to certain conditions proffered by the petitioner, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Friday, November 30, 2001, and Friday, December 7, 2001.

A report of the City Planning Commission advising that the petitioner requests that a 1.117-acre portion of land in the northwest section of the development be rezoned to CN, Neighborhood Commercial District, to allow for development of a bank branch; and the remaining 2.948 acres of land to the south and east is requested for rezoning to RPUD, Residential Planned Unit Development District, for a ten-lot subdivision, was before Council.

The City Planning Commission recommended that Council approve the request for rezoning, subject to certain proffered conditions, and advised that given the adjacent land uses and zoning patterns, the subject properties are well suited for a combination of commercial and residential development and the proposed rezoning is consistent with the Comprehensive Plan; in addition, the proposed development plan and requested zoning changes provide a reasonable approach to development of the property that can be supported by the neighborhood association.

Mr. Bestpitch offered the following ordinance:

(#35696-121701) AN ORDINANCE to amend §36.1-3, Code of the City of Roanoke (1979), as amended, and Sheet No. 513, Sectional 1976 Zone Map, City of Roanoke, to rezone certain property within the City, subject to certain conditions proffered by the applicant; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 337.)

Mr. Bestpitch moved the adoption of Ordinance No. 35696-121701. The motion was seconded by Mr. Hudson.

The Mayor inquired if there were persons present who would like to address Council in connection with the matter.

Bob Caudle, President, Greater Roanoke Neighborhood Association, spoke in support of the request for rezoning.

There being no further speakers, Ordinance No. 35696-121701 was adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

The Mayor declared the public hearing closed.

**CITY CODE-ZONING-TOWING CONTRACT:** The City Clerk having advertised a public hearing for Monday, December 17, 2001, at 7:00 p.m., or as soon thereafter as the matter may be heard, on the proposed amendment of Section 36.1-25, Definitions, Chapter 36.1, Zoning, Code of the City of Roanoke (1979), as amended, to amend the definition of tow truck operation to facilitate in the proper classification and location of such use and to assist in code enforcement activities pertaining to such uses, the matter was before the body.

A report of the City Planning Commission advising that on November 15, 2001, the Planning Commission voted to approve the proposed amendment and forwarded a recommendation to Council; however, since the Planning Commission's meeting, additional public comment has been received.

The City Planning Commission recommended that the City's Towing Advisory Board be informed of the proposed amendment and provided with appropriate information, and requested that the proposed amendment defining a tow truck operation be referred back to the City Planning Commission for further consideration.

Without objection by Council, the Mayor advised that the matter would be referred back to the City Planning Commission for further report to Council.

**SEWERS AND STORM DRAINS-EASEMENTS-CITY PROPERTY:** Pursuant to Resolution No. 25523 adopted by the Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, December 17, 2001, at 7:00 p.m., or as soon thereafter as the matter may be heard, on the request of the City of Roanoke to convey City-owned property identified as Official Tax No. 2760603, commonly known as 4037 Vermont Avenue, N. W., on which a drainage ditch is constructed to protect adjacent properties from stormwater runoff and retaining appropriate easements or rights-of-way to maintain the drainage ditch, to the adjacent property owner, Paul L. Honaker, thereby relieving the City of Roanoke of the cost of maintaining the property and returning same to the tax base, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Friday, November 30, 2001, and Friday, December 7, 2001.

A report of the City Manager advising that the City acquired a lot located on Vermont Avenue, N.W., Official Tax No. 2760603, to construct a drainage ditch to protect adjacent properties from stormwater runoff; an adjacent property owner Paul L. Honaker, has agreed to accept the lot with the drainage ditch, thereby relieving the City of the responsibility of maintenance and for return to the tax base; the other

adjacent property owner, Vera A. Stuart, has signed a letter indicating that she is not interested in owning the lot, or a portion thereof; the lot is of no benefit to the City, may be declared surplus, conveyed to Mr. Honaker for no consideration, and retaining appropriate easements or rights-of-way to maintain the drainage ditch, as before Council.

The City Manager recommended, following the public hearing, that she be authorized to execute the appropriate documents to convey said property to Paul L. Honaker, with appropriate documents to be approved as to form by the City Attorney.

Mr. Carder offered the following ordinance:

(#35697-121701) AN ORDINANCE authorizing the City Manager to execute a deed providing for the conveyance of City-owned property located at 4037 Vermont Avenue, N. W., and identified as Official Tax No. 2760603, upon certain terms and conditions, and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 338.)

Mr. Carder moved the adoption of Ordinance No. 35697-121701. The motion was seconded by Mr. Harris.

The Mayor inquired if there were persons present who would like to address Council in connection with the matter. There being none, Ordinance No. 35697-121701 was adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

NAYS: None-----0.

The Mayor declared the public hearing closed.

ARMORY/STADIUM-CITY PROPERTY-HOSPITALS-LEASES: Pursuant to Resolution No. 25523 adopted by the Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, December 17, 2001, at 7:00 p.m., or as soon thereafter as the matter may be heard, on the request of the City of Roanoke to lease a portion of City-owned property located at Victory Stadium to Carilion Medical Center, to provide up to a maximum of 300 parking spaces, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke

Times on Friday, November 30, 2001, and Friday, December 7, 2001.

A report of the City Manager advising that Carilion Medical Center, an affiliate of Carilion Health System, plans to construct a new addition to the Medical Center, as well as a new 1,000 occupancy parking facility; construction will create a temporary shortage of parking spaces for staff, physicians, residents, patients and visitors at the Medical Center, with construction scheduled to begin in January 2002; Carilion has requested to lease parking at Victory Stadium for employees who will be displaced by construction projects; a minimum of 200 and a maximum of 300 parking spaces are requested for an initial period of up to two years, subject thereafter to a monthly renewal by mutual agreement of the parties; and the City has unused parking space available at Victory Stadium located on property adjacent to the footbridge connecting Wiley Drive to the grounds of Victory Stadium, was before Council.

It was further advised that a Lease Agreement has been prepared, effective January 1, 2002, specifying that Carilion Medical Center has exclusive right to the use of the leased property on business days (Monday-Friday) and during business hours (6:00 a.m.- 5:00 p.m.) for a term of up to two years; the lease may be extended on a month-to-month basis, upon mutual agreement between the City and Carilion Medical Center; the Medical Center shall pay to the City \$8.00 per month per space, or a minimum of \$1,600.00 or per month for 200 parking spaces, and if additional spaces are required, the monthly rental rate will be increased proportionately; a minimum of \$38,400.00 in estimated revenue collected from the lease agreement will be deposited in Parks and Recreation Recovered Cost Account No. 001-620-7110-8076 to be utilized for improvements to Parks and Recreation programs; the Medical Center will be responsible for maintenance of the leased property, including improvements to the lot; and the Medical Center will also provide security for the leased property and carry the appropriate amount of insurance during the lease period.

The City Manager recommended, following the public hearing, that she be authorized to execute an agreement, approved as to form by the City Attorney between the City and Carilion Medical Center for a period of two years, with monthly renewal options thereafter, and to take such further action as reasonably necessary to implement and administer said agreement.

Mr. Bestpitch offered the following ordinance:

(#35698-121701) AN ORDINANCE authorizing the City Manager to execute a lease agreement between the City of Roanoke and Carilion Medical Center for the lease of parking spaces at Victory Stadium, and dispensing with the second reading

**of this ordinance.**

**(For full text of Ordinance, see Ordinance Book No. 65, page 339.)**

**Mr. Bestpitch moved the adoption of Ordinance No. 35698-121701. The motion was seconded by Mr. Harris.**



The Mayor inquired if there were persons present who would like to address Council in connection with the matter. There being none, Ordinance No. 35698-121701 was adopted by the following vote:

**AYES:** Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

**NAYS:** None-----0.

The Mayor declared the public hearing closed.

The Mayor announced that RVTV Channel 3 coverage of the Council meeting would conclude.

**HEARING OF CITIZENS UPON PUBLIC MATTERS:** The Mayor advised that Council sets this time as a priority for citizens to be heard; and matters requiring referral to the City Manager will be referred immediately, without objection by Council, for response, report or recommendation to Council.

**CITIZEN OF THE YEAR:** Dr. E. T. Burton, 1640 Flora Lane, N. W., expressed appreciation to the Members of Council and citizens of the City of Roanoke upon receiving the honor of Roanoke's 2001 Citizen of the Year.

**COMPLAINTS-FIRE DEPARTMENT-PENSIONS:** Mr. W. A. Drewery, 844 Dillon Drive, Vinton, Virginia, retired Roanoke City Fire Fighter, addressed Council in connection with his retirement package, mismanagement of the Fire Department and certain other City departments.

**TRAFFIC-COMPLAINTS-STREETS AND ALLEYS:** Mr. Chris Craft, 1501 East Gate Avenue, N. E., called attention to a dangerous curve in the vicinity of King Street, N. E., adjacent to the Parkway Wesleyan Church. He also referred to the corner of 20th Street and Orange Avenue and advised that the business establishment at that location has requested an adjustment to the location of the median to enable vehicles traveling Route 460 in the direction of the City of Salem to have access to its parking lot. He requested that the matters be referred to the City Manager for investigation.

**POLICE DEPARTMENT-COMPLAINTS-HOUSING/AUTHORITY-CITY EMPLOYEES:** Mr. Robert Gravely, 617 Hanover Avenue, N. W., addressed issues in connection with neglect of the City's infrastructure in the inner City communities, inadequate wages for the City work force, mismanagement of certain City departments, neglect of citizen needs, crime in the City of Roanoke, improper

housing for Roanoke's disadvantaged population, and lack of services for senior citizens.

At 7:50 p.m., the Mayor declared the meeting in recess for three closed sessions.

At 8:35 p.m., the meeting reconvened in the Council Chamber, with all Members of the Council in attendance, Mayor Smith presiding.

**COUNCIL:** With respect to the Closed Meeting just concluded, Mr. Harris moved that each Member of City Council certify to the best of his or her knowledge that: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act; and (2) only such public business matters as were identified in any motion by which any Closed Meeting was convened were heard, discussed or considered by City Council. The motion was seconded by Mr. Carder and adopted by the following vote:

**AYES:** Council Members Bestpitch, Harris, Carder and Mayor Smith-----4.

**NAYS:** None-----0.

(Council Members Hudson, White and Wyatt were out of the Council Chamber when the vote was recorded.)

**OATHS OF OFFICE-COMMITTEES-INDUSTRIES:** The Mayor advised that there is a vacancy on the Industrial Development Authority created by the resignation of Thomas Pettigrew, and called for nominations to fill the vacancy.

Mr. Carder placed in nomination the name of Charles E. Hunter, III.

There being no further nominations, Mr. Hunter was appointed as a member of the Industrial Development Authority to fill the unexpired term of Thomas Pettigrew resigned, ending October 20, 2004, by the following vote:

**FOR MR. HUNTER:** Council Members Hudson, Harris, Bestpitch, White, Carder, Wyatt and Mayor Smith-----7.

There being no further business, the Mayor declared the meeting adjourned at 8:40 p.m.

**A P P R O V E D**

**ATTEST:**

**Mary F. Parker**  
**City Clerk**

**Ralph K. Smith**  
**Mayor**

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